



Student Union Assembly (SUA), College Ten

1156 High Street, Santa Cruz, CA 95064
Student Union Assembly 2nd floor, c/o Soar

December 12th, 2013

Dear Chair Shaz Umer,

Under my duties as the “College Ten ” representative of the Student Union Assembly and Article III Section A of the SUA Constitution, I present my 2013 fall quarter report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism, with areas of improvement in hopes of providing a detailed account in this month’s report.

Quarterly update on events of the college/organization:

Karaoke Fundraiser for Engage’s Thanksgiving Dinner		10/25	Complete
Held weekly office hours at Terry Freitas Café		11/6-12/4/2013	Complete
USSA Student Debt workshop		11/18/2013	Complete
UCSA Student of Color Conference	11/15-11/17/2013	Complete	
Weekly College senate meeting	10/3-12/5/2013	Complete	
Tabled for EVC, WEEK OF ACTION	11/18/2013	Complete	

Fall Quarter review areas of improvements:

- We didn’t have any preparation of Robert Rules of Order, and I had difficulties in understanding parliamentary procedure. (It is every assembly members and officers responsibility to understand Robert’s Rules or Order and the constitution, we already went over it I believe, if people do not understand it they should talk to the chair or one of the officers during their office hours and not waste time during the meeting
- I would like to see the SUA website updated with each representative’s office hours and monthly reports.
- All assembly members including officers should be respectful when their are presentations and speakers. Many of them are already very nervous about coming to the SUA and if you’re on your phone, laugh or have side conversations it disrespects the speaker. Also we should think the best intentions of our speakers, this was one of our rules.
- We should go over the ground rules we set up in the beginning of the quarter and have those rules on the name cards with some important Robert rules
- The officers should encourage senate members to talk more during the meeting, because there are only a few people who talk a lot through out the majority of the



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- meeting. Taking inconsideration that we are in a educational institution, maybe the officers can have a leadership workshop. (But I understand why you wouldn't want to because every member was either elected or appointed I assume because they qualified to do the job)
- People should pay attention and I encourage the chair to cut discussions that keep on going back an forth with no new idea and let him explain and also encourage him to have repeated questions withdrawn from the discussion. We have a senate meeting once a week and every assembly member should be very attentive for the few hours for ONCE a week. I understand if something is confusing and people need clarification but if questions are being repeatedly ask the chair should intervene.
 - If a presenter, speaker, assembly member says something that offends others in regards to our rules or something else, we should give them the benefit of the doubt and talk to that individual(s) afterwards and EDUCATE them on why they shouldn't say what they did or how they said it, rather than to exclude them from the group or embarrass them which could discourage them from coming back to our meetings. Every student should feel comfortable coming to the SUA meetings; they pay the SUA to function for them. I encourage the officers to make it a safer and more comfortable safe for EVERYONE! Not just assembly members but to all students to come and share their thoughts. When a presenter, speaker comes to the SUA they are intimated because they have all these eyes staring at the person (those who are pay attention) which makes it easier for a slip up of words or so.
 - We should have had a retreat in the beginning of the school year to get to know everyone which could really help with the comfortably issue. The sooner we have a retreat the better.

In conclusion, I provide this summary as my detailed report for Fall Quarter 2013. If you have any questions, feel free to contact me.

Respectfully,

Nabeil Lemar
College Ten SUA Representative

Cc: Santa Cruz University
Student Union Assembly
Undergraduate Student Association